Introduction to Teaching at UNE

This teaching induction course provides key introductory learning and teaching concepts and strategies for those who are in their first few years of university teaching or new to UNE. Using original material from the Contemporary Approaches to University Teaching MOOC and newly authored material, this self-paced course comprises seven modules.

Each module's core content and activities should take approximately one hour to complete.

In terms of timing, for course communications, the Course Convenors will be working on a schedule of one module a week. *However, you can work through this course at your own pace*. This course will remain open past each commencing trimester. You are encouraged however, to try and make a regular time in your schedule to engage with the course.

The course is available **free** to all UNE staff but is particularly directed towards casual staff, colleagues new to university teaching or colleagues new to UNE.

The course is built around the premise that taking a scholarly approach to our teaching can help us to improve our teaching practice and our students' learning.

Course Structure

This course comprises six (6) modules. The learning outcomes for the course are:

Module	Learning Outcomes
Introductory Module: Articulating your teaching philosophy	• *articulate* a teaching philosophy.
The UNE Context	• *describe* the legacy of UNE's first Vice Chancellor, Sir Robert Madgwick; • *detail* the UNE student demographic; and • *identify* strategies for working with UNE's diverse student population.
Frameworks for teaching online	• *make* teaching decisions from a student-centred model of learning; • *identify* the affordances and constraints of teaching in an online context; and • *employ* common learning design models to enhance your teaching
Assessment	• *identify* your role in assessment, and how you can assure quality in assessment, marking, and in student results; • *review* UNE's Academic Integrity policy and procedures; and • *explain* your responsibility in managing Academic Integrity and plagiarism in your role.
Feedback for learning	• *discuss* what constitutes feedback and feedforward; • *reflect* on the ways you design feedback processes to enhance student learning; and • *explain* how to engage students actively in feedback.
Concluding Module: Revisiting your teaching philosophy	• *review* one's teaching philosophy; and • *prepare* a professional growth plan.

Assessment

Each module has a series of activities for you to attempt - whether you attempt them is entirely up to you. However, if you would like acknowledgement of having completed the course there are six (6) Gateway Tasks that need to be completed. Gateway Tasks 1 - 5 involves the writing of 300 - 600 word reflection applying the relevant module concepts to your practice. In the final Gateway task (Task 6) you will be asked to reflect on your experiences with the course in a 1300-word reflection piece.

Each task will be assessed as either complete or incomplete.

How to Complete this Course

You are encouraged to complete the six (6) modules in order that they are provided. Each module has approximately one hour of course content and activities.

To start the course, you are asked to write up and submit your Teaching Philosophy. We are asking you to submit your philosophy for a number of reasons. First, is to give you experience of actually submitting items in Moodle. It is surprising how easy it is to get this wrong (as many students can attest). Second, is to provide you with a secure location for your Teaching Philosophy; being stored in a central location will make it easier to find. Third, having uploaded your Teaching Philosophy into Moodle, this triggers the process that makes the rest of the course content and activities available to you.

Whether it is articulated or not, everybody has a philosophy of teaching which influences, how we see ourselves as teachers; the way we teach; our attitudes towards such activities as assessment; and how we see and treat our students. We believe that articulating and reflecting upon one's teaching philosophy is a critical part of us developing as professionals.

In the final module, you will be asked to review your Teaching Philosophy in light of your experience of the course. This final module will become available after completion of all the previous modules. This is because we believe completion of the entire course will make this final review exercise more relevant and meaningful.

Casual Staff Claiming PD allowance for this Induction Course

Under Clause 10.7 of the UNE Academic and English Teaching Staff Enterprise Agreement 2020 - 2022 eligible casuals, can choose to count enrolment in this course as part of the 7 hours per annum of paid time at their standard hourly rate for the purpose of professional development.

To gain access to this provision in the Enterprise Agreement, if you are a casual who is eligible (i.e., engaged and perform work over a period of 13 weeks or more across a 12-month period) you will need to request and obtain approval from your supervisor. According to Clause 10.7, in requesting approval you will need to identify how this course will support you in your current role at the University. This course has been recognised as supporting staff in their teaching roles at UNE. So, indicating that you have enrolled in the Introduction to Teaching at UNE should be sufficient.

By enrolling in this course, you can claim **one** hour of paid time at your standard hourly rate for the purpose of professional development for **each** module completed. This can be for up to 6 hours of paid time or the time remaining of your paid professional development across a 12-month period. So, for example if you already have had 2 hours of paid time for other professional development activities, you can claim up to 5 hours of paid professional development for this course across a 12-month period.

Please note, that you can only claim **one** hour of paid professional development for **each** module completed. So, for example, you cannot claim two or more hours of paid professional development for the completion of only one module. By 'completed', this means undertaking all the necessary activities and submission of that module's particular task and having that task recorded as being 'Completed'.

*If you intend claiming the PD allowance under Clause 10.7, please be sure to **first** contact your supervisor and HR to confirm both that you are eligible, and the process for submitting your claim for payment.*

Further Details or Interested in Enrolling?

Please contact Mitch Parkes, Director Academic Development, Education Futures

Email: mparkes2@une.edu.au